

The Leela Palace Chennai

Adyar Seaface, 175 Sthya Dev Avenue Extension, MRC Nagar, Chennai - 600 028, India Ph No : +91 44 3366 1234 Fax No : +91 44 3366 1212

Banquet Event Order

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Account Name:	CADD CENTRE	Event Order #: 141971 CAT / RMS Status: TEN-N/ DEF
Contact Name:	PEETHAMBARAM	Booking Name: CADD CENTRE
Address:		BQT/Rooms Manager: Murali Venugopal / Murali Venugopal
Telephone:	9841466600	Lobby Signage :
Fax:		Arrival / Departure : 13-09-22 / 17-09-22
		Coordinator Name :
Booking Type :	Corporarte Group	Function Type :

Tuesday, 13 September 2022								
Time	Room	Function	Set-up	Exp/Gtd	Rental			
13:00 - 23:00	Grand Ballroom	Dinner Buffet	Cluster Set Up	297 / 270				
Food			Culinary					
Event ID - 129827		13:00 To 23:00	Grand Ballroom 13:00 To 23:00					
Grand Ballroom		INR 0.00	Culinary					
Food Menu			Host Arrival at: 12 00hrs					
Exp 297 / Gtd 270 / Set			Guest Arrival: 14 00hs					
*****Buffet Dinner Menu*****			Conference Starts at: 14 30hrs					
*****Buffet Dinner Menu*****			Evening Tea/Coffee Brea					
****Daca ar	ound Startors for 00mnc****		Conference Ends at: 17 3					
****Pass around Starters for 90mns*****			Dinner Program starts at: 19 00hrs Program Starts at: 19 30hrs					
	Zafrani Murgh Tikka Crumbed Fish Finger		Bar Opens at: 20 00hrs					
Babycorn mushroom salt and pepper			Pass Around Starters at: 20 00hrs					
	Paneer Tikka Mirch Masala		Buffet Dinner at: 20 00hrs					
			Food and Beverage Service					
	****Salads and accompaniments*****		Grand Ballroom 13:00 To 23:00					
Cucumber temper yoghurt			- Food and Beverage Service Notes					
pasta salad Daita Gurd Dica, Diain Gurd, Mara Milagai			Tea/Coffee with Cookies to be provided at 16 30hrs		30hrs			
Raita, Curd Rice, Plain Curd, More Milagai Applam and accompaniments								
Applain and accompaniments			Operation Choice of two	welcome Drinks on A	Arrival at 19 00hrs			
****Soup of	****Soup of the day*****		Used Concern Concerns to a data serves to the shore of a table		shawaad at the			
Hot and sour veg			Hard Liquors from guest and the same to be charged at the rate INR 1,500 plus 18% taxes per bottle					
				dives per bottle				
*****Buffet Hot line****			Beer and soft beverages from hotel and same to be charged or		to be charged on			
Butter Chicken Meen Moilee			actual consumption (per bottle price)					
	Paneer Butter masala		10% discount on the banquet beverages list only.					
	Subz chettinadu kurma		-	Banquet Operation				
Urulai Roast	Urulai Roast		Grand Ballroom		13:00 To 23:00			
Dal palak			- Banquet Operation Not					
Bisibella Bhat			Venue required for setup from post dinner event on the		ent on the			
Steamed ponni rice			previous night					
Pineapple rasam Assorted Indian Breads			North Facing stage setup by event manager North Facing stage size: 40/12ft					
Assorted Indian Dreads			Cluster style seating required for 270 pax (Conference pad,		nference pad.			
****Desserts****			pencil, mint/chocolates and water bottles on the table)					
Tiramisu			02 rectangular tables to be placed next to the stage for keeping					
Gulab jamun			guest things					
Strawberry i	ce cream		02 rectangular tables to		ance of the venue			
			for welcoming the guest.		ation area			
			02 buffet counters to be	placed in the pre-run				
			Linen: White with Burgundy Combination Audio Visual					
			Grand Ballroom		13:00 To 23:00			
			1 Audio Visual					
			Audio Visual from Event	Manager				
			Hotel will provide 5KVA r	aw power supply only	y, genset to be			
			organized by the event n					
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