

Account Name: CADD CENTRE	Event Order #: 141971 CAT / RMS Status: TEN-N/ DEF
Contact Name: PEETHAMBARAM	Booking Name: CADD CENTRE
Address:	BQT/Rooms Manager : Murali Venugopal / Murali Venugopal
Telephone: 9841466600	Lobby Signage :
Fax:	Arrival / Departure : 13-09-22 / 17-09-22
Booking Type : Corporate Group	Coordinator Name :
	Function Type :

Thursday, 15 September 2022

Time	Room	Function	Set-up	Exp/Gtd	Rental
09:00 - 17:30	Grand Ballroom	Conference	Cluster Set Up	297 / 270	
Food			Culinary		
Event ID - 165791		13:00 To 17:30	Grand Ballroom		09:00 To 17:30
Grand Ballroom		INR 0.00	Culinary		
Food Menu			Host Arrival at: 07 00hrs		
Exp 297 / Gtd 270 / Set			Guest Arrival: 09 00hrs		
*****Buffet Lunch Menu*****			Morning Tea/Coffee Break at: 11 00hrs		
****Buffet Lunch Menu****			Buffet Lunch at: 13 00hrs		
****Salads and accompaniments*****			Evening Tea/Coffee Break at: 16 00hrs		
Marina style sundal			Conference Ends at: 17 30hrs		
Waldrof salad with walnuts					
Raita, Curd Rice, Plain Curd, More Milagi					
Applam and accompaniments					
*****Soup of the day*****					
Roasted Pumpkin soup					
Bread Rolls & Butter					
*****Buffet Hot line*****					
Muslim Style Mutton Dum Biryani					
Meen Veruval					
Paneer Lababdar					
Bhindi Jaipuri					
Vegetable Nilgiri korma					
Dal Panchmel					
Subz Pulao					
Steamed ponni rice					
Paruppu Rasam					
Assorted Indian Breads					
*****Desserts*****					
Coffee Mousse					
Kasi Halwa					
Salted Caramel ice cream					
			Food and Beverage Service		
			Grand Ballroom		09:00 To 17:30
			- Food and Beverage Service Notes		
			Two Sessions of Tea/Coffee with Cookies on Arrival		
			Banquet Operation		
			Grand Ballroom		09:00 To 17:30
			- Banquet Operation Notes		
			Venue required for setup from post dinner event on the previous night		
			North Facing stage setup by event manager		
			North Facing stage size: 40/12ft		
			Cluster style seating required for 270 pax (Conference pad, pencil, mint/chocolates and water bottles on the table)		
			02 rectangular tables to be placed next to the stage for keeping guest things		
			02 rectangular tables to be placed at the entrance of the venue for welcoming the guest.		
			Tea/coffee counters to be placed in the pre-function area		
			02 buffet counters to be placed in the pre-function area		
			Linen: White with Burgundy Combination		
			Audio Visual		
			Grand Ballroom		09:00 To 17:30
			1 Audio Visual		
			Audio Visual from Event Manager		
			Hotel will provide 5KVA raw power supply only, genset to be organized by the event manager if required more raw power supply.		
			Engineering		
			Grand Ballroom		09:00 To 17:30
			- Engineering Notes		
			AC to be switched on by 10 00hrs onwards		
			Sign Board		
			Grand Ballroom		09:00 To 17:30
			Sign Board		
			CADD CENTRE ANNUAL MEET 2022		